

# LEADERSHIP DEVELOPMENT INVENTORY

**Name:** \_\_\_\_\_

**Commission:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Area of Concern**

**Needs Help**

**Good**

**Great**

1. Uses class time wisely, exercises good judgment about need to be out of class.			
2. Shows initiative. Takes charge of commission work and assignments and doesn't need to be told what to do all the time.			
3. Follow through with responsibilities. Doesn't need to be reminded of duties. Is dependable.			
4. Is organized. Breaks down tasks into manageable steps.			
5. Produces quality work. Puts forth effort needed to do the best job possible.			
6. Demonstrates ability to communicate effectively with others.			
7. Demonstrates the ability to motivate others.			
8. Is confident in front of a group.			
9. Demonstrates effective interpersonal relationships with class members.			

10. Is a good role model for other students, consistently sets good example of behavior and attitude.			
11. Completes all necessary reports and paperwork.			
12. Meets deadlines.			
13. Shows evidence of doing out of class work for projects/assignments.			
14. Is on time for class with appropriate materials. Does not delay class time with unnecessary talk.			
15. Demonstrates flexibility in handling unexpected situations or problems. Works quickly to solve problems.			
16. Works as part of a team and puts in extra time/effort when needed to help others.			
17. Is working toward the 40 hours of Community Service.			

**General Comments:**

**Leadership Grade You Feel You Deserve:**\_\_\_\_\_