

Note to teacher:

Fridays - my class is "project driven" & required for all StuCo officers & class officers. They have time during the class period to work on their officer responsibilities. This form is their documentation for me of how they have spent their week. I offer it here in 4 forms. You can use them any way you see fit. This documentation helps us determine our successes.

FRIDAY WRAP-UP

Dates of the Fridays:

____8/26 ____9/2 ____9/16 ____9/23 ____9/30 ____10/7 ____10/14

Name _____ Office _____

Describe how you have spent your week (ex. meetings, calls, planning - with whom?)

What have you discovered you need to know to complete your tasks? With whom do you need to meet? What difficulties are you facing?

Who has helped you accomplish your goals this week? How? (Have you thanked them?)

What future projects are you planning now?

FRIDAY WRAP-UP "2"

Dates

___ 10/27 ___ 11/3 ___ 11/10 ___ 11/17 ___ 12/1 ___ 12/8 ___ 12/15

Name _____ Office _____

Projects I worked on:

What did you learn this week about your role as a leader?

Answer one of these questions:

I learned that...

I was surprised by...

I was disappointed about...

It was frustrating when...

I'm going to try...

Personal skills and talents I'm working on:

Decisions I needed to make this week:

Goal(s) for next week:

"Treat people as if they were what they ought to be, and you help them become what they are capable of becoming." Johann Wolfgang Von Goethe

FRIDAY WRAP-UP "3"

_____ 1/13 _____ 1/27 _____ 2/3 _____ 2/10 _____ 2/17 _____ 3/3

Name _____ Office _____

How was your officer/leadership time spent this week?

This week's successes/failures:

Long range planning:

"Real leaders step up in January." — Mark Scharenbroich

FRIDAY WRAP-UP "4"

_____ 3/31 _____ 4/7 _____ 4/21 _____ 4/28 _____ 5/5 _____ 5/12

Name _____ Office _____

Projects I worked on:

Goals met:

Changes I would have made:

Info for next year's officers: